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**The DSKL Administration Team**  
 Busy hands behind the scenes of DSKL

*By Anne Quambusch*

Of course, our German School Kuala Lumpur (DSKL) is nothing without its students and teachers. But what about the administration, the people who work behind the scene? We want to use this opportunity to introduce us: The DSKL Admin Team. Some of us have been working at the German School Kuala Lumpur for more than 20 years, others are quite new. Like our new Head of Administration, Melanie Dehnert. We welcome her to our team!



Everyone in our Admin Team is important and indispensable to DSKL. Assistant to the Principal and school secretary, Janine Hontheim, ensures good communication between everyone and is always ready to provide friendly information. Janine takes questions from parents,

applicants and her colleagues who can always call her and benefit from her knowledge. With her charismatic smile and her good mood, Janine creates a great working atmosphere, which also benefits the teaching staff.



Assistant to the Head of Administration, Gabi Burchhart, takes care of the physical wellbeing of students. Whether it is lunch, the school bus or the school shop, with everything that our students need in their daily school life. She keeps events and parties running smoothly and that nobody is hungry or thirsty. Unfortunately, Gabi is leaving us at the end of this school year. We wish her good luck in her home country, Austria!



Everything to do with finance and accounting lies in the hands Pei Chun Sia, who is our friendly financial genius. She manages the budget and keeps an eye on all expenses. Everyone appreciates her kind nature and she is missed very much whenever she goes on holiday.

For more than 13 years, our receptionist Lee Li Moi has coordinated all incoming calls, visitors and suppliers. She makes sure supplies are replenished and has a good overview of everything currently happening on the school campus. If a child is hurt, she provides first aid and comforts them back to health. Whether she informs parents or distributes appointments – everyone can rely on her.



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Also for 13 years, Susanne Fam keeps the library in good condition and comfortable, so that students and teachers enjoy staying there, reading and working undisturbed and quietly.

watchful eye on the school, repairing everything immediately and also helping students in every situation – for example when a water bottle has landed on the school roof for some inexplicable reason.



Ridwan Said, who comes quickly to the rescue when technology lets us down. We would like to take this opportunity to also welcome our new chaperone, Yamuna Sundarasakaran. We are very happy that she will take care of our Guest Students from Germany and our Guest Student Apartment with her friendly and reliable manner.

Now it is only me left: As our project and marketing coordinator, I am responsible for various projects happening at DSKL. This includes public relations like Facebook, our website and all publications. The Yearbook is an especially nice project, where all events of a school year and the artworks of our students are presented. Taking care of new students in the Guest Student programme, as well as working with former students in alumni projects are also part of my job. I take pictures of everything and everyone and design flyers and programs. Furthermore, I am responsible for sponsoring, which hopefully will soon enable us to organise great and colourful events for our school community again.



Administrative assistant, Hasan Basri, is solid as a rock, especially in times of the COVID-19 crisis: He has an overview of all visas, exit and entry requirements and is in good contact with the Malaysian authorities. He is always helpful and gives everyone a friendly smile – and he has been doing so for more than 24 years now!

Our dear cleaning ladies, under the guidance of Mary Thasan, are also a central pillar of our school. Thanks to Mary, Supatmi Samsudin, Atma Wati and Jesika Leong the school grounds and the entire school, in and outside, are in excellent condition. Like busy little bees they hum around, work hard and give everyone a friendly smile. The same applies to our colleagues in Kindergarten, James Doss and Suzannah Ridwan. Furthermore, we are very glad to have our IT expert,

In the same way our maintenance expert, Papinder Singh, is indispensable. For more than 22 years he has been keeping a

